

MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING STEERING GROUP OF KINVER PARISH COUNCIL HELD ON MONDAY 10th October 2022 AT 6.30pm VIA ZOOM

Present: Councillors C Allen, E Lord, D McGirr, and G Sisley; and A Roche.

1. To receive apologies for absence.

Councillors E Simons, K Hosell, District Councillor L Hingley, J Cree clerk sent their apologies.

2. To receive the minutes from the meeting held on the 22nd August 2022

The minutes of the meeting of the Neighbourhood Plan Steering Group held on the above date, having been circulated previously, were approved as a true record of the proceedings.

3. Matters arising from the minutes

The meeting on 22nd September was cancelled as it was felt unnecessary at that time.

Greg Spruce has resigned from the steering group due to work commitments.

The consultation stand on 10th September was cancelled due to Queen's death.

4. Relaunch of Reg 14 consultation Preparation

It came to our notice that several statutory consultees had not received their advisory email regarding the August regulation 14 consultation. To ensure we are compliant, the steering group decided to relaunch the consultation for a further 6 weeks from the 12 noon on 11th October to 12 noon on 22nd November. The plan has been updated with some of the feedback already received from the August consultation.

The Parish Council approved the relaunch on 4th October 2022.

- a. Emails ready to go and prepared for sending on the 11th October before noon and letters have been sent out
- b. We shall be sending 3 letters. 1 general letter by post, 1 email to business and interested parties and another email to statutory consultees.
- c. Posters: delivery to venues as before. Hard copies will be available to view at the Library and EMC (KSCA). Printed copies will be available at the Parish Council offices.
- d. Business leaflets: delivery – Mrs M Fullwood to distribute main section of the village.
- e. Website and final documentation are ready to be launched by Cllr Ms E Lord for 12 noon tomorrow. The emails are all ready to be sent and have been tested.

- f. Social media and press/ local radio release submitted to the Stourbridge news and ready to post online.

Miss A Roche, Cllrs E Simons and D McGirr will post on various groups in the Parish.

- g. Events:

Question comment sheets - Print ready for events.

Display boards – are ready.

Manning events: confirmed as follows 11th October – 22nd November 2022:-

Additional presence will be welcome.

Date	Venue	Volunteers
22 Oct	EMC	Cllr Mrs C Allen / Cllr K Hosell
29 Oct	Kinver Market	Cllr G Sisley / Miss A Roche
5 Nov	EMC	Cllr Mrs L Hingley / Cllr D McGirr
12 Nov	EMC	Cllr Mrs C Allen / Cllr D McGirr
19 Nov	EMC	Cllr Mrs E Lord / Cllr Mrs L Hingley /Cllr G S.

Feedback on events: Notes should be kept at each event of numbers attending and types of query/discussion, for circulation to Steering Group prior to next event, and for our records.

5. Next steps

Cllr Mrs C Allen and Clerk to send out the emails on Kinver N Plan, Cllr E Lord to download responses from website. Any paper responses to be copied and circulated.

6. Analysing will take place after the 22nd November.

7. Date of next meeting 14th November 2022 6.30pm on Zoom : link below

Kinver Nplan's Zoom Meeting

Time: Nov 14, 2022 06:30 PM London

Join Zoom Meeting

<https://us06web.zoom.us/j/8567236628?pwd=THllcVIUNVRpdIpTaS96WXZxNIBvQT09>

Meeting ID: 856 723 6628

Passcode: 292096