

**MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING  
STEERING GROUP OF KINVER PARISH COUNCIL HELD ON MONDAY 6<sup>TH</sup>  
JUNE 2022 AT 7pm**

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Present: Councillors Mrs C Allen, E Simons, K Hosell, Ms E Lord, District Councillor Mrs L Hingley and G Spruce, Mrs L Roche.

1. To receive apologies for absence.

Councillors D McGirr, G Sisley and Miss A Roche sent their apologies.

2. To receive the minutes from the meeting held on the 9<sup>th</sup> May 2022

The minutes of the meeting of the Neighbourhood Plan Steering Group held on the above date, having been circulated previously, were approved as a true record of the proceedings.

3. Update on Reg 14 consultation Preparation

The Chairman gave an update to members on the current position of the plan and the next stages.

Consultation of the plan is 6 weeks and is expected to be launched late August. The plan will be circulated following the meeting.

- Location list for hard copies; and for posters KH/GSP

Suggested locations for hard copies of the plan for the public to read: KSCA; café at Stourton lights; Library; Con Club; Senior citizens club.

Ideas of places for the posters are doctors, library, dentist, KSCA, PC Office, Tennis Clubs, Rugby Club, tearoom at Stourton, posters / pubs in shops, Constitution Club, etc. Poster locations should cover Lawnswood, Iverley, Ashwood and Stourton.

Noticeboards also to have a copy of the poster. Cllr K Hosell to get permission for locations for the next meeting. Parish Council offices to hold extra printed copies to give out on request.

- Dates/venues for Steering Group popup events CA/ SA

KSCA, possibly Stourton Village Hall, (identify events and check they are happy); 2 market events, in August and September. (Confirm with SA)

- Liaison with CA news, and preparation of article GSP/KH

A page has been requested for the CA Newssheet for a general information adapted from the poster with pictures. To be confirmed with the editor.

- Feasibility of targeted Facebook advertising KH/GS

Cllr K Hosell and G Spruce to look at a campaign. The Facebook posts need to be posted via Kinver online to be shared.

- Banners: Cost / placement

It was decided that no banners were required as it is not an event.

- Text for: Press release, posters, emails KH

Hannah Barter has prepared a draft to help prepare for the releases documents to be aligned.

- Contact list for emails JC/MF

Email access to [info@kinvernplan.co.uk](mailto:info@kinvernplan.co.uk) by clerk to be sorted – and postage addresses to be prepared. Cllr Mrs C Allen to ask Hannah if the owners of potential Greenspaces for designation need to be written to to inform them of the consultation (which will have the revised maps); if so, JC/MF to compile the address/email list.

#### 4. Update on Reg 14 documents

- Neighbourhood Plan EL/KH (and DM)
- Background document EL (DM)

The above 2 documents are nearly completed, Cllr Ms E Lord to send all members a copy of the up to date documents. Cllr K Hosell and G Spruce will review for presentation/ amendments.

- Green Space : Site forms and documentation CA

Cllr Mrs C Allen is saving the documents and will upload them to Cllr Ms E lord when she returns from holiday. The record of consultation and decisions is also being prepared. Brindley Heath School queried the area of the greenspace to ensure it did not cover the site of the proposed rebuild. Cllrs Mrs C Allen and Ms E Lord will go and speak to the Junior school in early July. The High School have stated that County indicate that green space designation is not needed for school grounds. Cllr Mrs C Allen to acknowledge the High School's response.

#### 5. Next steps

- Arrangements for printing posters and hard copies

In house printing.

- Confirm with holders of hard copies that they are happy

Office only.

- Leaflets for business premises, to be delivered by hand (number?)

Deliver small leaflet / poster to the businesses – MF to deliver to the High Street and post to outlying businesses.

6. White Hill Site Brief

A brief discussion has taken place with Hannah Barter but further information is awaited and this will be deferred until the next meeting.

7. AOB.

None were reported.

8. Date of next meeting

20<sup>th</sup> June 2022 at 7.00pm via zoom

Meeting closed at 8.30pm