

**MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING STEERING
GROUP OF KINVER PARISH COUNCIL HELD ON MONDAY 7TH FEBRUARY 2022 AT 7.00 PM
AT 95 HIGH STREET, KINVER**

Present: Councillors Mrs C Allen and Ms E Lord and District Councillor Mrs L Hingley, Mrs L Roche, Miss A Roche and Miss J S Cree

1. To receive apologies for absence.

Councillors E Simons and G Sisley, Miss E Stokes, K Hossell and Miss Fiona Holloway sent their apologies.

2. To receive the minutes from the meeting held on the 24th January 2022

The minutes of the meeting of the Neighborhood Plan Steering Group held on the above dates, having been circulated previously, were approved as a true record of the proceedings.

3. Policy development: progress and actions

- Draft submission to SSDC

SSDC have had a copy of the policies and a zoom meeting has been organised for the 16th February at 3.45pm.

- Ongoing revisions by Hannah Barter

It was agreed to suggest to Hannah Barter that with regard to White Hill 1, what should we do with the stages if our policies match the process. So, complete a case study from start to finish. A site brief is part of this process.

- What will the policies achieve

Images have been found by Miss A Roches and she has put them into a document with titles etc and references. These are required by April.

The business list needs to be passed to the group as prepared by Mrs Fullwood.

- Timetabling for finalising main Policy Document

The plan will be a week late on the 21st, as Green Spaces and Heritage need to be completed.

4. Consultation on Local Green Spaces: timeframe and actions

The files have been shared with Councillor Ms E Lord the Greenspaces information prepared by Mrs L Roche. This will be delayed by a couple of weeks. Deadline 14th February 2022.

5. Consultation on heritage Local Listings: timeframe and actions

Any comments on the document circulated by Councillor E Simons to be forwarded as soon as possible. There is a need for a contents list on the front of the document. Deadline 14th February 2022.

Land owners of the Green Spaces and Heritage sites need to be contacted by mail before the start of the consultation.

6. Next steps: Kinver NDP Background document: how to progress

Councillor Mrs C Allen will look at the Core Strategy to evidence some of the policies in the background document, using the document prepared by Louise from Kirkwells.

7. AOB

Phil Jones is Chair of Kinver Eco Collective and works for a company consulting on making roads safer, designing new layouts of junctions and part of the 20's plenty scheme.

Miss A Roche reported that she had looked on Google Earth traffic data is shown as being an issue in the area.

Mr Jones he has measured the Potters Cross area and has drawn a basic plan showing that a mini roundabout would fit at the junction of Meddins Lane / Enville Road, which could help improve traffic flow in the area.

If you wanted to progress this type of project, a Road Safety audit would need to look at it, following plans been drawn up for the proposed road alteration. If there are any proposed changes from the audit, these are looked at and once the final design is ready it is submitted formally. To improve the junction at Potters Cross for pedestrians could be tightened / altered slightly, with keep clear or yellow box on junction with White Hill and Meddins Lane to help traffic flow.

The main issue in the area to be addressed are parking at school times, junction capacity and new development.

You would need a capacity check with number of vehicle movements which is then run through a computer program to see if this is possible. The road needs to be monitored for 1 ½ hours to analyse the data on where cars come from and to on the main junction with Enville Road and White Hill, the best hours to consider would be 7.45 – 9.15am and 3.15 – 6.15pm. The options are to employ a company or have volunteers to take the details, count every 15 mins, 6 people would be ideal to do this. Also take a note of larger vehicles like buses or lorries. In addition, also count queuing traffic for congestion say every 5 mins and count number of pedestrians crossing like on the crossing and the lollipop crossing.

Junctions that are narrow in the Parish need to be looked at also, how do we make the area easier to walk.

LC WIP – Local cycling and walking infrastructure Plan – 2017 guidance was produced by the government for local area to undertake. Start with data analysis to work out the most used / important routes. For example – The Holloway, access down Church Hill, Holloway rough surface. This would be identified as an important route, then plans are produced to then leading into improving the routes. Idea is to get more people to get moving more actively. This would then go to Staffordshire County Council, with the top 10 along with costed analysis.

The process of the LCWIP -

Area covered

Gather information

Planning network cycling

Planning Walking Network

Prioritising routes

Writing it up.

In the Neighbourhood Plan, we could look at the first 2 stages of the process and start the process. We could look at improving routes to get to other areas i.e get Stourbridge with a better cycle connection.

8. Date of next meeting

Monday 21st February by Zoom with Hannah.

Join Zoom Meeting

<https://zoom.us/j/97696639726?pwd=ZWM5RTFJVk9PU3hoOStNdIp0YWJsdz09>

Meeting ID: 976 9663 9726

Passcode: 922054

Wednesday 16th February 3.45pm via Zoom with SSDC Officers, Eunice Lord, Christine Allen and G Sisley