
MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING STEERING GROUP HELD ON MONDAY 6th SEPTEMBER 2021 AT 7.00PM

Present: Councillors E Simons, G Sisley, E Lord, E Stokes, H Barter

1. To receive apologies for absence.

C Allen, L Roche and A Roche sent their apologies.

2. To receive the minutes from the meeting held on the 9 August 2021

The minutes, having been circulated previously, were approved as a true record of the proceedings.

3. Local green space designations:

Criteria for listing green spaces were reviewed. It was agreed that where large areas need protection, they would be grouped, evidence collated and potential alternative approaches such as Landscape Character considered. Such areas include the canal and river corridor; the flanks of the ridge on the edge of the Black Country conurbation; and potentially areas around Kinver Edge; the Staffordshire Way corridor and wildlife corridors. Wildlife information from SWT and historic information from the Heritage Record are to be added to each area.

Action : LR, ES, EL

4. Staffs Wildlife Trust data

Maps and data on wildlife sightings, and habitat areas, have been received from Staffordshire Wildlife Trust. Many of the areas identified by the SG for protection have records of protected species. We also should identify areas for potential improvement, including wildlife corridors, in consultation with SWT and the NT Kinver Edge

Action: EL; and GS to contact Steve Anderson for possible support/ liaison with NT

5. Local heritage assets:

The Heritage record received from County contains a large number of local listed buildings of which the PC had not been aware. This reduces the task of identifying additions. The Roman forts and remains are well mapped, which will support efforts to protect them. Rock dwellings/structures are however not well represented and will be added because of their unique importance to the character of this area.

Action: ES

HB suggested that local consultation on Local Green Spaces and Local List heritage assets should go forward at the same time. Ownership data will be required – it would be worth asking the LA if they can provide this.

6. Meeting with SSDC Planning

This meeting went well. SSDC were not able to provide a Housing Number for Kinver Parish at this time, but did provide context information. This has been passed to AECOM to support their estimate of a housing number. They also agreed that they would help development of the NDP, for example by mapping Local Green Space areas. It was agreed to keep each other informed of progress.

7. Design Code draft from AECOM:

We need to respond to AECOM. It was agreed that the draft contains useful guidelines, but that it does not draw out the special character of Kinver enough for our Plan's purpose. The SG should identify special character areas for specific design guidelines, to include the Page 1

northern High Street (small, terraced housing fronting onto the narrow street); the central/southern area (market town), the Compa (widely spaced housing set back in large plots etc), all with a general height limit of 2 stories. Drawing out landscape character e.g. of the Black Country margin and the area around Kinver Edge; the importance of maintaining appropriate transitions at edge of built up area, e.g. hedges not fences should also be drawn out. Some correction of names and factual detail is also needed.

Action: EL to contact AECOM explaining that the SG are preparing a detailed response. :
EL, ES and HB to meet by Zoom 22 Sept 3pm to develop response to AECOM

8. Housing Needs Assessment draft from AECOM :
HB, EL and SG met with Kerry Parr and Paul Avery of AECOM on 2 September to discuss the HNA draft. This is useful, but omits a Housing Number estimate, on the basis that the LPA would normally provide this. Since South Staffordshire cannot do so at present, AECOM agreed to provide a Housing Need estimate using basic methods and standard data, as a necessary starting point for the NDP housing policy development.

9. Any Other Business : None

10. Date of next meeting :
Monday 20 Sept 2021, 7pm, by Zoom, with Hannah Barter.
and: 22 Sept 2021, 3pm: EL, ES and HB to meet by Zoom

Links to documentation :

Green space info and potential designations:

Kinvernplan website: <https://kinvernplan.co.uk/identifying-local-green-spaces/>

SWT wildlife data:

Link on NPLAN's OneDrive: <https://1drv.ms/u/s!AgiOE0VQJQb7ggLcy5S45bYOi1rQ?e=TBKtF2>
(there are .pdfs mapping wildlife sightings and conservation sites etc)

Local Heritage Assets HER for Kinver:

Link on NPLAN's OneDrive: <https://1drv.ms/u/s!AgiOE0VQJQb7ggA33i2hxG-iq2wg?e=B9O8RI>
for the Zip file

Design Code draft from AECOM:

Link on NPLAN's OneDrive: <https://1drv.ms/b/s!AgiOE0VQJQb7gXliRmtc8vHkdmVQ?e=VyNQnj>
(or see <https://we.tl/t-fVOKY9hMrX> for the hi-res text)

Housing Needs Assessment draft from AECOM:

Link on NPLAN's OneDrive: https://1drv.ms/w/s!AgiOE0VQJQb7gXc9oqvJoBknwM_u?e=i2fIzn

