

**MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING
STEERING GROUP OF KINVER PARISH COUNCIL HELD ON MONDAY 12th
July 2021 AT 7.00PM VIA ZOOM SOFTWARE**

Present: Councillor E Simons, G Sisley, Ms E Lord, Miss Emily Stokes, Mrs Ann Becke, Miss Alexandra Roche and District Councillor Mrs L Hingley

Also in attendance Miss J S Cree and Hannah Barter

1. To receive apologies for absence.

Councillor Mrs C Allen, P Wooddisse and Mrs Dew, Miss F Holloway and Mrs M Fullwood sent their apologies.

2. To receive the minutes from the meeting held on the 28th June 2021

The minutes of the meeting of the Neighborhood Plan Steering Group held on the 28th June 2021, having been circulated previously, were approved as a true record of the proceedings.

3. To receive an update on the grant application

The application has been submitted for the balance of the grant for £8040. A decision should be made in the next week by Locality.

3. Update / discussion on community engagement

A summary of the questionnaire results was distributed to all members prior to the meeting. The next stage is to look at the additional comments. Ms Eunice Lord to look into this and contact members for their input.

Miss Alex Roche updated members on the liaising with younger members of the community. This would be started to come into place when schools / groups will be returning to school / running.

She has prepared a spreadsheet showing the groups and anticipated action to get them to engage with the Neighbourhood Plan.

She thought an event in the sports hall to undertake a physical activity to ask children the questions and make it fun to move in-between boxes to mark their answer, or print a simple map and do a similar exercise, and asking specific questions i.e where should new houses go etc..

With regard to Foley / Brindley perhaps ask them to design the new logo.

Also an idea would be to run a photo competition to get people involved.

These must be able to be evidenced for the plan.

5. Update/ discussion on business engagement.

This was deferred until the next meeting.

6. Update on evidence database /

Miss Alex Rathbone, Mrs E lord and G Sisley will meet up on Monday morning next week to look at the responses received from the questionnaires. Any other members are welcome to join this meeting.

7. To discuss the Design Code background draft from AECOM /

The Design Code document as put together by Cllr Ed Simons has been circulated, any comments will be circulated to him next week.

8. Meeting with Consultant to discuss policy development

Hannah Barter made a presentation to the group which was circulated to all members (after the meeting).

The following items were raised:-

The Rock Houses / caves need protecting. The Housing Needs Assessment is taking place by AECOM and the design codes have been started. The Housing Needs Survey will take place in September. We would like to look at making designated greenspaces.

The other factor is the Economy, this would need to be targeted, which could be for example, more holiday accommodation or encouraging riding. One of our areas of concern, is people working from home as these have an impact on our economy. It was noted that it is difficult to navigate the planning process.

As discussed above we need to look at targeting the younger audience. Any ideas coming forward and include them in the Design Code but also do a specific consultation which can be added to the plan.

The plan to build on includes Community and Amenities, Natural Environment, Heritage, Climate Change and economy, these will be the headings to build the policies. Hannah will bullet point under the headings what we are looking to do.

At a workshop we will look at these and then be able to put this into the plan.

Consultation –this is a 2 way street and get people to understand the plan and manage expectations.

Suggested walking around and looking at Green Areas, and map and photograph the walk, and log it on the virtual tour. Hannah has used Walk and

listen tours, to look at targeting groups and walk around areas and talk through.

Design Codes – soft boundaries on new developments, and when looking at Tourism, look at how to encourage mixing business / National Trust sites..

Housing Needs Survey - Using a tree branch to leave in locations and get people to add ideas to the tree branches, good for Libraries / nursing homes, to look at how you would like to be treated, build this in to the evidence base.

Arts and Crafts are great to use with engaging with the children. The information gathered is evidenced / translate to the plan. Broad topics would be brought up and then this would be questioned further and /or solutions.

Keep social media up to date, using Facebook media, record and show the area...

Printed postcards, leave in local places, show a few simple starting questions, for comments to be added.

Look at in the future specific workshops / drop in sessions to talk to members, limit time, to keep the process moving. Different games and tasks to engage the community, such as snakes and ladders. Leave interactive displays.

Younger participants look at areas and engage with them to look at areas that they would like to see urban exploration. Collect bloom photos now, when the village is in bloom. Show flooding areas the good and the bad to collate evidence.

Planning and a pint? Targeted events for specific questions. Working with other groups, Historical society for example, ask them to help write part of the plan, or village in bloom.. this helps with sharing the load and engaging with community groups.

At a next session look at doing the audit on the local green spaces, to feed into the AECOM work. Use the photos to show the areas being used and for what purpose, picnic, bike riding etc..

Hannah has a local listing criteria to use this to identify places in the Kinver, first target for the summer to get underway. Hannah to liaise with a small group to start the process. If young people in the photos have to have permission, however if photos submitted will be covered by a statement saying that when they are submitted they become part of the Neighbourhood Plan.

Any events in September / October remember to use that as a way to engage with the village.

We need to think who will do the community engagement ? and start to collect photos of the Parish.

It was agreed to have a meeting on the 19th July at 7.00pm via zoom to look at local list criteria and Green Spaces.

9. Any Other Business
None were reported.

10. Date of next meeting Monday 26th July 2021 at Parish Council Office

Meeting closed at 8.30pm.