

**MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING
STEERING GROUP OF KINVER PARISH COUNCIL HELD ON MTUESDAY 1ST
JUNE 2021 AT 7.00PM VIA ZOOM SOFTWARE**

Present: Councillor Mrs C Allen, E Simons, Mrs E Lord and Mrs Anne Becke, Miss Emily Stokes and District Councillor Mrs L Hingley

Also in attendance Miss J S Cree and Mrs M Fullwood,

1. To receive apologies of absence.

Councillors Miss V Webb, G Sisley, P Wooddisse and Mrs Dew and Miss F Holloway sent their apologies.

2. To receive the minutes from the meeting held on the 17th May 2021

The minutes of the meeting of the Neighborhood Plan Steering Group held on the 17th May 2021, having been circulated previously, were approved as a true record of the proceedings.

3. To receive an update on the final issues and options questionnaire.

The document has been completed, and has been distributed.

- 4/5. To receive an update on the distribution for the questionnaire / To discuss the NDP First Consultation info

We have received 49 completed online, and 14 posted through the Parish office door. It was noted that the closing date for the questionnaire is the 30th June 2021.

6. To receive an update on discussions with Codsall NDP

Councillor P Wooddisse has been speaking to a contact at Codsall Parish Council. They are re starting the process slowly.

The consultant that Codsall are using is coming to a zoom meeting next Monday evening to discuss options with the Parish. Councillor Mrs C Allen to set up Zoom meeting.

7. To receive an update on the allocation of members to undertake tasks for public information sessions via zoom, phone and KSCA.

The following was agreed:-

12th June Consultation KSCA.

10 – 12 – Paul Wooddisse, Geoff Sisley and E Simons

12 – 2 – Christine Allen, Eunice Lord, Virginia Webb

Mrs Anne Becke and Lisa Dew to be working in-between.

Forms for comments to be available for people to complete, with contact details if possible to evidence the session.

Possible have a flip chart with plain paper, for people to put a post it note on with comments, may be useful.

The Clerk to order note books, pens, post it notes, blu-tac to be ordered and a make a post box for comments.

15th June 2021 7.00 – 9.00pm zoom meeting – Make a presentation, then open for questions. 1 person has come forward to join.

Advertising for both sessions needs to take place (via zoom and the KSCA) via Kinver online – Councillor E Simons to organise.

If we have a telephone enquiry then this will then be passed to a member of the Steering group to contact the member of the public.

8. To receive an update on the next grant phase application

Defer until the next meeting.

9. Update on Visit from Louise Kirkup

Visit has been postponed until a future date to be confirmed.

10. Any Other Business

Papers to be dropped off at the library for the consultation on Friday 11th June 2021.

11. Date of next meeting Monday 14th June 2021