

**MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING
STEERING GROUP OF KINVER PARISH COUNCIL HELD ON THURSDAY 28TH
JANUARY 2021 AT 7.00PM VIA ZOOM SOFTWARE**

Present: Councillors Mrs C Allen, S Anderson, Mrs E Lord, G Sisley, E Simons, P Wooddisse , Miss V Webb, M Smith

Also in attendance Miss J S Cree and Mrs M Fullwood

1. To receive apologies of absence.

Apologies were received from members Mrs A Becke and Mrs L Dew

2. To receive the minutes from the meeting held on the 12th January 2021

The minutes of the of the meeting of the Neighbourhood Plan Steering Group held on the 12th January 2021, having been circulated previously, were approved as a true record of the proceedings.

3. To welcome new steering Group member

This item was deferred as Mrs Dew could not attend the meeting.

4. Matters arising from the previous meeting

- a. Design Code

Councillors Mrs C Allen, Mrs E Lord and E Simons had a meeting earlier in the day with AECOM who will be helping to prepare the technical element of the Design Code, they will appoint a member of their team to work with the group and this should be organised within the next 2 weeks.

- b. Housing Needs Survey

AECOM should be able to also assist in this matter by conducting a desktop survey, they will contact Locality to complete the relevant grant application form. The Clerk will also contact Staffordshire Housing Association to request their assistance in regard to helping to prepare a survey of needs for Kinver Parish residents

- c. Site Allocations

This topic was raised with AECOM at the meeting, they advised that this should be a part of our Neighbourhood Plan, and as a Group the contributions should be considered by the District Council in their decision-making process.

A letter has already been sent to the District Council from the Group stating that they would like to be of assistance in this process.

5. Draft Questionnaire : To report on background to recent editing, and discuss the current draft: topics raised, questions included, user-friendliness

Members firstly thanked Councillor Mrs E Lord and S Anderson for the time they have put into preparing the draft questionnaire. It was agreed that all members read the questionnaire and feed back to Councillor Mrs E Lord who will prepare a version to be discussed / Agreed at the next meeting.

6. Mapping software: Parish Online

The mapping software is up and running.

7. Additional Items for discussion

Members discussed the problems within the Parish of the indiscriminate variance of Broadband speed within the Parish. A letter has been sent to Open Reach to ask for their comments and to see what can be done to improve the service to our Parishioners.

In basic terms the wiring to the village is outdated and needs to be replaced from copper to fibre. Open Reach have confirmed at this time they have no plans to upgrade the village.

It was agreed that Councillor G Sisley contact Open Reach and they are asked for a price to upgrade the area.

8. Date of next meeting

11th February 2021 at 7.00pm

Meeting closed at 8.15pm