

**MINUTES OF A MEETING OF THE KINVER NEIGHBOURHOOD PLANNING
STEERING GROUP OF KINVER PARISH COUNCIL HELD ON WEDNESDAY
2ND DECEMBER 2020 AT 7.00PM VIA ZOOM SOFTWARE**

Present: Councillors Mrs C Allen, S Anderson, Mrs E Lord, G Sisley, E Simons, P Wooddisse and M Smith

Also in attendance Miss J S Cree and Mrs M Fullwood

1. To receive apologies of absence.

Apologies were received from Councillor Miss V Webb.

2. To receive the minutes from the meeting held on the 18TH November 2020

The minutes of the of the meeting of the Neighborhood Plan Steering Group held on the 18th November 2020, having been circulated previously, were approved as a true record of the proceedings.

3. Update on progress with the Neighbourhood Plan.

The following items were discussed and actions agreed:-

- The website is now up and live, and we are now able to upload documents onto the site, so Eunice will now put the minutes from the meetings on there. In addition, we need to show who is on the main steering group, and sub groups when they are formed.
- The first draft of the potential 6 policies has been drafted by Geoff, Ed, Eunice and Steve. Steve will pull together all the individual documents and circulate to all members of the group, for comments by Tuesday next week, so the final draft can be discussed and agreed at the meeting next week. From this the document can be sent to Louise at Kirkwells for her input.
- It was noted that abbreviations should be explained for the reader of the documents and also in the heritage statement caves should be added.
- The economic section may need to be split into 2 areas tourism / businesses and local traders.
- A business representative is required for future meetings, and possibly to discuss in the future having a digital hub in the village.
- Broadband speed is an issue in the village and may need a policy in the future.
- Target date to be set provisionally for the end of March, to have the questionnaire completed Eunice will speak to Louise at Kirkwells to see if this is realistic.

4. Date of next meeting
9th December 2020 at 6.00pm.