

Meeting Notes for Neighbourhood Plan Steering Group for Kinver Parish held on the 9th December at 6pm. Via Zoom software.

Present: Councillors Mrs C Allen, P Wooddisse, Mrs E Lord, G Sisley, M Smith, Miss V Webb and E Simons

Apologies: Mrs C Fisher

1. Discuss possibility of further community members of the steering group
It was agreed to invite Mrs Anne Becke onto the steering group.

Action E Lord to add contact details to website.

2. To approve version 2 of the draft objectives document / To agree to forward draft objectives document to Louise for comment

It was agreed to send the draft prepared by Councillor S Anderson to Louise Kirkwell to look through and make suggestions before it progresses to the next stage.

It was agreed to invite Louise to the Village to have a look at the area, which will help with understanding the area.

Action E Lord to send document and invite Louise to the Parish.

3. To commence scoping a public questionnaire based on the objectives document

It was agreed to look at questionnaires that are liked from other Parishes and prepare lists of potential questions, from this to look at the layout and how to word the questions to obtain the best responses. Councillor Mr M Smith agreed to help put this element of the questionnaire together.

Action: All members to look at questions and M Smith to review layouts of questions.

4. To discuss alternative housing sites and a proposal to include this in our work plan

This to be refereed to Louise for further advice, to include how to work with SSDC with their Climate change policies / strategies.

Action: E Lord to raise with Louise.

5. To discuss the inclusion of a design code in our work plan

It was agreed to apply for the technical grant for this element of the project.

Action: E Lord.

6. Date / time of next meeting

TBC